

DEPARTMENT OF COMPUTER APPLICATIONS.

POLICIES

The **Department of Computer Applications (BCA)** at *G. Venkataswamy Naidu College (Autonomous), Kovilpatti* is committed to maintaining high academic and ethical standards in all its activities. The department follows the policies and regulations framed by the college and the affiliating university, with the aim of providing a conducive environment for learning, innovation, and holistic student development.

1. Academic Policy

- Ensure that the curriculum is regularly updated to meet current industry and technological trends.
- Maintain continuous evaluation through assignments, projects, seminars, and examinations.
- Encourage innovative teaching methodologies integrating theory and practical applications.
- Promote interdisciplinary learning and skill-based education.

2. Attendance and Discipline Policy

- Students must maintain a **minimum of 75% attendance** in each course to be eligible for semester examinations.
- Punctuality, discipline, and respectful behaviour are mandatory both inside and outside the classroom.
- Any form of misconduct, plagiarism, or malpractice is strictly prohibited.

3. Faculty Development Policy

- Encourage faculty members to participate in **FDPs, workshops, seminars, and research activities.**
- Support continuous professional development and collaboration with industry (ICTACT) and academia.

4. Industry and Placement Policy

- Build strong linkages with IT industries for internships, training, and placement opportunities.
- Organize **guest lectures, industrial visits, and soft-skill training programs.**
- Prepare students for employability through aptitude training and mock interviews.